**Coronavirus (COVID-19): return to school considerations for Early Years**

**Lache Primary School**

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| Assessment conducted by: Sue Yarnall and Jan Sproston | Job title: EYFS Governor and Early Years Manager | Covered by this assessment: staff, pupils and parents/carers. |
| Date of assessment:20.5.20 | Review interval: Daily during initial return | Date of next review: During first week of return |

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| **Related documents** |
| 1. **Actions for early years and childcare providers during the coronavirus outbreak updated May 15 2020** 2. **Coronavirus (Covid-19):implementing protective measures in educatinand childcare settings updated 12 May 2020** 3. **Early years foundation stage:coronavirus disapplicatins updated 24 April 2020**   This document is to be used alongside all other Lache Primary School Coronavirus guidance |

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| **Risk rating** | | **Likelihood of occurrence** | | |
| **Probable** | **Possible** | **Remote** |
| **Likely impact** | **Major**  Causes major physical injury, harm or ill health. | High (H) | H | Medium (M) |
| **Severe**  Causes physical injury or illness requiring first aid. | H | M | Low (L) |
| **Minor**  Causes physical or emotional discomfort. | M | L | L |

|  | Area for concern | Risk rating prior to action  H/M/L | Recommended controls | Documentation Guidance | In place?  Yes/No | By whom? | Risk rating following action  H/M/L |
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|  | Establishing routines to promote effective protection | **H** | * Distancing and areas available for each small group established * Hand washing and toileting procedures established * Resources not available removed * Food and drink procedures established * Assembly point for fire drill for Reception moved to a safer social distance from Nursery * Paediatric First Aiders will be in Early Years department. | Doc 2 Pg 4 Demand for childcare is likely to be lower than usual at first, and existing space requirements and staff to child ratios for these age groups should allow for small group working. Where the physical layout of a setting does not allow small groups of children to be kept at a safe distance apart, we expect practitioners to exercise judgement in ensuring the highest standards of safety are maintained. In some cases, it may be necessary for providers to introduce a temporary cap on numbers to ensure that safety is prioritised.  Doc3 Pg 6  providers must use their ‘best endeavours’ to ensure one person with a full PFA certificate is on-site when children are present.  Pg 10  If such measures are not possible, children should be brought their lunch in their classrooms | **yes** | **All Early Years Staff** | **M** |
|  | Effective infection protection and control | **H** | * Early years classroom surfaces cleaned between use * High contact check list will be completed between use of each area * Resources used are easily cleaned in between small group use * Drinks and food will be supervised at all times when possible disposable utensils will be used e.g. paper cups * Nose blowing will be supervised and tissues disposed of in a lidded bin. Bins will be emptied in between sessions. | Doc 2 Pg 4   * cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered * ensuring good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach * cleaning frequently touched surfaces often using standard products, such as detergents and bleach * minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times) | **yes** | **All Early Years Staff**  **And**  **Cleaning staff** | **M** |
|  | Classroom environment | **M** | * Small groups will stay as a group 1 adult per 8 as maximum. * Groups will work in separate area to other group. * Learning will be taken outdoors whenever possible. * During sit down activities children will be seated 2m apart | Doc 2 Pg 7  We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff. In deciding to bring more children back to early years and schools, we are taking this into account.  Doc 2 Pg 8  refresh the timetable:   * decide which lessons or activities will be delivered * consider which lessons or classroom activities could take place outdoors * use the timetable and selection of classroom or other learning environment to reduce movement around the school or building   Doc 1 Pg 10  Outdoor activity in private outdoor space should continue, while following [guidance on implementing protective measures in education and childcare settings](https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#personal-protective-equipment-ppe-including-face-coverings-and-face-masks) as far as possible. | **yes** | **All Early Years Staff** | **M** |
|  | Resources | **M** | * Early Years team will draw up a list of resources that can be easily cleaned. This list will be used to plan learning opportunities * Each child will have their own pencil case and resources which will be stored in separate trays | Doc 2 Pg 8   * consider how play equipment is used ensuring it is appropriately cleaned between groups of children using it, and that multiple groups do not use it simultaneously * remove unnecessary items from classrooms and other learning environments where there is space to store it elsewhere * remove soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts) | **yes** | **All Early Years Staff** | **M** |
|  | Toileting and personal hygiene | **H** | * Children in each small group will have a designated toilet block. * Children will be taken to the toilet at regular intervals and the toilets will be cleaned after each use * Hand washing will be supervised at all times and support will be given to those children who need help.   Hand gel at entry and exit from areas/resources and end and start of the day | Doc 2 Pg 10  ensuring that toilets do not become crowded by limiting the number of children or young people who use the toilet facilities at one time | **yes** | **All Early Years Staff** | **M** |
|  | Emotional well-being of pupils and staff | M | * During at least the first week assessing the emotional well-being of each child will be of paramount importance. * Children may well be out of a routine they will need places to relax when tired. * Children will need the opportunity to discuss their emotions during Covid 19 using social stories and normal/established activities pre-Covid to help them feel secure and relaxed to learn * Staff need to have a member of staff or HR to support their emotional needs | Doc 2 Pg 8  refresh the timetable:   * decide which lessons or activities will be delivered * consider which lessons or classroom activities could take place outdoors | **yes** | **All Early Years Staff** | **L** |
|  | New starters to Nursery | **H** | * New starters will need extra support to establish following classroom procedure * Once initial evaluation of their PSED and PD are established hours of attendance will be reviewed. | Doc2 Pg10   * ensure that help is available for children and young people who have trouble cleaning their hands independently * consider how to encourage young children to learn and practise these habits through games, songs and repetition   Doc 3 Pg 8  See the [statutory guidance on keeping children safe in education](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2) for more information. | **yes** | **All Early Years Staff** | **M** |
|  | Children with SEND | **H** | * 1:1 Support will be needed for children with SEND who need guidance to follow health and safety procedures | Doc: Conducting a SEND risk assessment during the Coronavirus outbreak updated:7 May 2020  We are asking local authorities to consider the needs of all children and young people with an education, health and care (EHC) plan, and make a risk assessment, consulting educational settings and parents or carers, to determine whether children and young people with SEND will be able to have their needs met at home, and be safer there than attending an educational setting. | **yes** | **All Nursery Staff** | **M** |
|  | Communication with parents and carers | **M** | * Parents will be asked to review contact details before leaving child at school. * Only one parent or carer will be asked to pick up and drop off their child at school * Communications between staff and parents and carers will be carried outside of the classroom in the open air. * Any sensitive issues will be discussed over the phone * Weduc app will be used to communicate everyday sharing of learning * If a parent decides to send their children to school after initial start date one week’s notice will need to be given to prepare the setting. * Children will be dropped off and collected following the social distancing guidance as set out in letter to parents following: * timings of the access to and from school * social distancing marking * Entrance and exit routes   Nursery will be picked up outside black gate that join on to the infant playground as social distancing will be difficult at Nursery door. | Doc 2 Pg 9   * tell children, young people, parents, carers or any visitors, such as suppliers, not to enter the education or childcare setting if they are displaying any symptoms of coronavirus (following the [COVID-19: guidance for households with possible coronavirus infection](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance)) * tell parents that if their child needs to be accompanied to the education or childcare setting, only one parent should attend * tell parents and young people their allocated drop off and collection times and the process for doing so, including protocols for minimising adult to adult contact (for example, which entrance to use) * make clear to parents that they cannot gather at entrance gates or doors, or enter the site (unless they have a pre-arranged appointment, which should be conducted safely) * also think about engaging parents and children in education resources   Lache Primary School letter to parents:  Cones/ markings will be placed in front of all the usual doors entered through for each class in the mornings and at the end of the day. Please do not step beyond it. Your child will be instructed to do so by the class teacher when the doors are opened. Unfortunately, it is not possible for parents/carers to enter the school building for any class, but please be rest assured that staff will help your child to store their belongings and welcome them into class. | **yes** | **All staff including Early Years Staff**  **Parents and carers** | **M** |
|  | Child showing symptoms | **H** | * A Child who shows symptoms will be removed to isolation room with a member of staff until collection by member of family, * Child will be taken to isolation room by safest route avoiding other teaching areas and then sent home via closest exit. * Staff dealing with the child with symptoms need to wear PPE | Doc2 Pg 12  If anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste of smell (anosmia), they must be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus infection guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance)  If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.  Doc2 Pg 14  PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). | **yes** | **All Early Years Staff and parents and carers** | **H** |